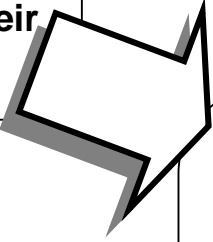


# BUDGET PREPARATION

## How is the budget prepared?

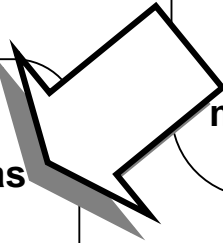
### **Ministry / Committee**

After deciding upon the needs of the ministry, materials and expenditures for the year to come, the committee or ministry propose a dollar amount for their budgeted area.



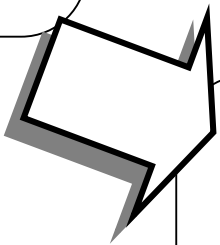
### **Finance Committee**

The finance committee reviews the giving of the church, past expenditures and projected giving as a foundation for their work. From this point they will accept or modify the submitted budget from the various ministries and committees based.



### **Church Board**

After the finance committee has put together a total church budget, they will submit the completed budget for the coming year to the church board for their examination.



### **Church Membership**

A few weeks prior to the November membership meeting, the budget for the following year will be distributed. It will be at that meeting that the church membership will accept or modify the church budget.

# **BUDGET PREPARATION**

## **Considerations**

<b>1.</b>	<b>What new opportunities would a ministry like to be involved? (i.e. training, materials, etc.)</b>
<b>2.</b>	<b>What old possibilities would a ministry like to release?</b>
<b>3.</b>	<b>What present needs would a ministry like to expand upon?</b>
<b>4.</b>	<b>Were there any needs of a ministry that were purchased with personal funds that should be covered by the church?</b>
<b>5.</b>	<b>Were there any needs of a ministry that were neglected because the funds were not present (church or personal)? (i.e. supplies, materials, equipment, etc.)</b>
<b>6.</b>	<b>What was spent during the year on various areas of the ministry?</b>