

# **Christian Education Director**

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## Job Description, Responsibilities and Expectations

### **Job Description for Christian Education Director**

The responsibilities of a Christian Education director will vary with the church. Generally, he/she is responsible to assist the pastor in the planning, implementing and overseeing of the church's teaching ministries.

### **Responsibilities of the Christian Education Director**

Specifically, he/she is responsible to:

1. Evaluate, coordinate, and unify all areas of the church's educational ministries.
2. Plan, lead, and develop a balanced educational program for all ages.
3. Develop the educational policies of the church and establish the curricula in partnership with the local Christian Education committee.
4. Order the necessary curricula and supplies.
5. In partnership with the local Christian Education committee, recruit and train volunteers based on the leadership needs of the church.
6. Serve as chairperson of the Christian Education committee.
7. Cooperate with the district and denominational Christian Education ministries, adapting any programs to the needs of the local church.

### **Expectations of the Christian Education Director**

- The Christian Education Director shall report regularly to the pastor and the church board.
- The Christian Education Director is an elected church board position (three years). The Christian Director is expected to attend the Church Board meetings (usually the second Tuesday of the month for approximately 2 hours).
- The Christian Education Director shall be a stable, maturing Christian. He/she shall also be a faithfully attending and supporting member of the local church. The Christian Education Director should be in complete agreement with the doctrine and policy of the Missionary Church.
- The Christian Education Director should also have a passion for seeing people grow to fully devoted followers of Christ through studying God's Word and serving.