



JOB DESCRIPTION **for the** **YOUTH PASTOR** **WEST VALLEY MISSIONARY CHURCH**

PURPOSE:

This position exists in order to further the ministry and outreach of the West Valley Missionary Church, especially as it pertains to the youth of the church family and the surrounding community, seeking to:

1. Lead young people to faith in Jesus Christ as Savior,
2. Disciple them in Christian growth,
3. Challenge them to a life of Christian service,
4. Love them unconditionally,
5. Provide them with wholesome and enjoyable activities, and
6. Help them see themselves as significant, gifted people, for whom God has a loving, wonderful plan.

RELATIONSHIPS:

1. The Youth Pastor will work under the direct supervision of the Senior Pastor and will be accountable to him.
2. He/she shall meet monthly with the Senior Pastor, at a time mutually agreeable, for planning, sharing and prayer.
3. He/she shall give a weekly account of previous week of ministry and plans for upcoming ministry.
4. He/she shall serve on the West Valley Missionary Church Board as a non-voting, advisory member, giving brief monthly verbal summaries of his work.
5. He/she must be duly licensed and or recognized by the Northwest District of the Missionary Church and cooperate with denominational leadership. (optional)
6. He/she shall present a written annual report to the church and file such annual reports as may be requested by the district and denominational headquarters.

YOUTH MINISTRIES: Giving Leadership to the Overall Youth Program of the Church

1. Guide and direct the regular weekly youth meetings.
2. Provide a regular schedule of group socials.
3. Plan such special activities (outings, retreats, camps, projects, service opportunities, youth nights, etc.) as may be desired, seeking a healthy balance of events that win young people to Christ, build them up in their faith and equip them to minister to their peers.
4. Meet monthly with the youth ministry team for planning and prayer.
5. Develop leadership among the youth, while maintaining a strong position of vision and direction, as their leader.
6. Seek to meet with each individual young person to ascertain his/her relationship to

- Christ and to discover needs that should be ministered to.
7. Address all of the critical youth issues (i.e. sexuality, dating, drugs, parents, self-image, abortion, suicide, music, knowing God's will, honesty, movies, etc.) with sound, Biblical teaching.
 8. Participate in denominational, district and area youth activities as much as possible.
 9. Keep accurate records of youth activities, attendance and finances.
 10. Submit a proposed budget for youth ministries to the Finance Committee annually and seek to direct the youth department within the approved budget.
 11. Confer with the Senior Pastor when considering any major changes or innovations in the youth ministry.
 12. Develop means to dialogue and share with parents of the youth.

GENERAL MINISTRIES:

1. Be involved in whatever other areas of ministry, such as music or drama, as may be agreed upon, according to gifts and interest.
2. Attend all worship services and church functions, unless the Senior Pastor agrees upon absence.
3. Assist in whatever platform responsibilities as may be requested by the Senior Pastor or Worship Ministry Director from time to time.
4. Make an average of 7-10 calls (pastoral care contacts) per week, of which several may be designated and requested by the Senior Pastor. These may include young people, families with youth, new contacts, absentees, hospital calls, etc.
5. Be cooperative to assist in other ministry needs, as may arise, in special circumstances.
6. Maintain personal propriety and integrity that is appropriate as a minister of the Gospel and a representative of the Lord and this Church.

TERMS OF EMPLOYMENT:

1. The Church Board upon the recommendation of the Senior Pastor and/or search committee shall hire the Youth Pastor.
2. There will be a probationary period of 6 months to evaluate the ministry.
3. The Church Board shall arrange the salary package.
4. Termination of this relationship may be at the request of the Senior Pastor and/or the Church Board, or by resignation of the Minister of Youth.
5. There will be a 30-day notice to any termination.
6. Vacation time shall be allotted as outlined in the District by-laws, beginning with 12 days during the first year (part-time staff vacation will be determined by the church board)
7. Time spent at youth camps, conferences, District Conference and General Conference is not considered vacation.
8. An additional Sunday away, when ministry is maintained during the week, may be granted at the discretion of the Senior Pastor, for special needs a few times during the year.
9. This Job Description may be revised by mutual agreement, as ministry needs and situations may change, subject to the approval of the Church Board.